

Volunteer Biological Data Processor

CBDC holds over 750,000 species records and these are received on a daily basis in a variety of ways, from notes on the back of photographs of a single species sighting to computerised databases holding thousands of records ready for immediate import to the CBDC database. The primary role of the Volunteer Biological Data Processor is to assist in the collation, digitalisation and formatting of incoming species and habitats datasets. These tasks will mainly involve the use of Recorder 6 (the standard in Biological Recording Software), MS Excel and Word.

Full Training is given for this role and these volunteers work as a team with our Biological Recording Officer to ensure the highest standards of data quality are maintained. Volunteering with CBDC is great way to meet like-minded people, gain relevant skills for your chosen career path, or simply to get personal satisfaction from doing something very worthwhile for the biodiversity in your county.

A potential Volunteer Biological Data Processor would ideally have broad wildlife knowledge, be computer literate and have excellent attention to detail. We ask for a minimum commitment of one day (or two half days) per week for a minimum of three months from our Volunteer Biological Data Processors. We ask for a minimum commitment level for each role to ensure both volunteers and CBDC benefit.

If you would like to talk about becoming a Volunteer Biological Data Processor at CBDC, send an email to Gary Hedges recordingofficer@cbdc.org.uk telling us a bit about yourself, what you would like to get out of volunteering with us and what you can contribute.